

Our Lady of Sorrows Catholic Church (OLOS)  
101 Owensville Rd  
West River, MD. 20778

## Job Description – Music Director

### **Primary Function**

To develop and lead the worship music ministry for OLOS in consultation with the Pastor and other team members, in a way that is consistent with our mission, values, and theology. The Director's role is to rehearse and direct the Choir for active participation and leadership in scheduled Saturday and Sunday worship services and others as required. The Choir sings at Saturday and Sunday Masses as well as special services during the course of the church year. The Director recruits Choir members and other musicians to enhance the worship life of the congregation as appropriate to the overall theme of worship.

### **Reports to Pastor**

### **Qualifications**

The Music Director helps develop and lead the worship music ministry for Our Lady of Sorrows Catholic Church, in consultation with the Pastor and other team members, in a way that is consistent with the mission, values, and theology of the OLOS community.

Authentic relationship with Jesus Christ as Savior and Lord  
Ability to shepherd volunteer musicians in the Christian life  
Love and respect for people  
Attested musical skills and competence  
Ability to organize, coordinate, and motivate musicians and technical team members  
Sense of humor and positive attitude  
Strong team player with the rest of the staff and congregation  
Committed to OLOS's vision, leadership, and people  
Dependable, responsible, self-motivated and creative

Bachelor's degree in Music or Theology (Masters preferred) Minimum five years' experience in church-related setting.

### **Skills**

Confessing Christian and active participant in the Christian life and worship of the church; possess a theologically-grounded understanding of Christian worship and the role of music in

that worship. Perform the duties of the position in a cordial and collaborative manner with all church staff, the congregation and the Choir. Thorough knowledge of good vocal technique and ensemble sound. Demonstrate excellence as a choral conductor. Possess a minimum of five years' choral directing experience. Possess good interpersonal skills, ability to work with a team, and the ability to motivate and inspire. Cultivates the spiritual life and growth of the Choir and other musical groups when opportunities are presented

### **Major Responsibilities**

Select all music to be sung by the Choir ensuring that it is appropriate to the scripture texts of the day and/or theme of the service. Music selections will be made in collaboration with the Pastoral staff and given to the organist/pianist and/or accompanist well in advance of rehearsal and performance by the Choir. Choral anthems should be sung at worship services unless other Choirs, soloists, or other arrangements have been made in collaboration with the Pastoral staff. Responsible for the Choir's appearance, sound, and delivery.

Conduct weekly rehearsals and at additional times as identified by special needs. Conduct Choir during services and make arrangements for replacement of Director when absent. In collaboration with the Pastoral staff, arrange for vocalists, accompanists, or instrumentalists for worship services and special programs, utilizing congregational musicians as appropriate. Work with the Pastor and organist/pianist to introduce new music, songs, and hymns to the congregation as appropriate. Recruit and welcome new Choir members and musicians.

Purchase music and music supplies under the budgetary supervision of the Pastor as a resource for the Pastoral staff and others in music and education in the church. Select and plan music for Saturday and Sunday along with midweek services. Oversee implementation of new Community services. Recruit, equip, motivate, supervise and shepherd music team leaders and musicians. Develop musical teams and ensembles for services.

Direct outreach events into the community via performances at other organizations as appropriate. Maintain a strong prayer base for the music ministry. Communicate faithfully with the Pastor

**Supervision** The Pastor is the direct supervisor of the Music Director

**Evaluation** In the first year of employment, the Pastor will conduct a 3-month review. After the first year, an annual review of the employee will be held to evaluate performance.

### **Compensation**

Compensation is paid bi-weekly and is based on experience, education and successfully passing all background checks and clearances (including criminal and child abuse history). Compensation to be negotiated and discussed during the interview process. This is a part time salaried position. The compensation and duties for this position are based on an average of 5-7 hours per week

## **Summary**

The above description is a reasonable guide to meet the objectives of Our Lady of Sorrows Catholic Church. Activities should include the above but are not limited solely to be solely to the specifics herein. It is intended that flexibility be provided when necessary and to include changes in the OLOS program.

After receipt of applications, candidates under consideration will be contacted for an interview and audition.